

LA GRANGE HIGHLANDS SCHOOL DISTRICT 106

JOB TITLE: Response to Intervention (RTI) Facilitator
JOB GOAL: Ensure student growth through the implementation of interventions
REPORTS TO: Director of Teaching and Learning
QUALIFICATIONS: Type 10 Illinois Teaching Certification
Read, understand and follow verbal and written directions.
Utilize applicable technology to support performance responsibilities

DUTIES AND RESPONSIBILITIES:

General

1. Communicate and collaborate effectively with others.
2. Ensure confidentiality of sensitive information.
3. Maintain a record of dependability as evidenced by consistent attendance, punctuality and attention to work.
4. Understand and adapt to a variety of situations.
5. Maintain and exhibit general and personal safety practices.
6. Maintain stakeholder satisfaction.
7. Work independently and exercise good judgment.
8. Assume personal responsibility for professional performance and growth.
9. Utilize effective problem solving processes.
10. Exhibit professionalism in appearance and demeanor.

Specific

1. Research and promote the design and delivery of evidence-based interventions.
2. Facilitate the analysis of data to identify students in need of interventions.
3. Assist grade level teams to identify the appropriate interventions based on student data.
4. Train teachers and support services personnel to administer interventions with fidelity.
5. Monitor the delivery of the interventions to ensure fidelity of implementation.
6. Assist teachers to monitor the progress of students receiving interventions.
7. Analyze data to determine if interventions are increasing student performance in the target area.
8. Determine the efficacy of individual interventions.
9. Schedule and facilitate data meetings to analyze and assess the progress of identified students.
10. Coordinate administration of universal screening measures and progress monitoring. (Aimswest, etc.)
11. Coordinate and facilitate entering screening and progress monitor data into the District RtI log.
12. Communicate with administration on student intervention data and progress toward goals.
13. Complete required Title I Performance Reports.
14. Participate in all training necessary for fulfilling above-mentioned responsibilities.
15. Coach and support teachers in the delivery of interventions in the classroom.
16. Fulfill other responsibilities as designated by principal and other administrators.

This job description does not state or imply that these are the only duties to be performed by the employee occupying this position. An employee in this position will be required to follow any other instructions and to perform any other duties assigned by the supervisor.

EVALUATION:

Performance in this position will be evaluated (annually, twice annually, or at least every two years in accordance with the provisions of the applicable policies of the district.

TERMS OF EMPLOYMENT:

Length of contract, salary, and benefits as established by the Collective Bargaining Agreement.